

EasyChair tutorial (logging in, paper review)

Log in to conference system

Go to the DEMSME 2017 conference submission system webpage (EasyChair):

<https://easychair.org/conferences/?conf=demsme2017>

If you already have an EasyChair account then use your User name and Password to log in. Otherwise click on create an account (Figure 1).

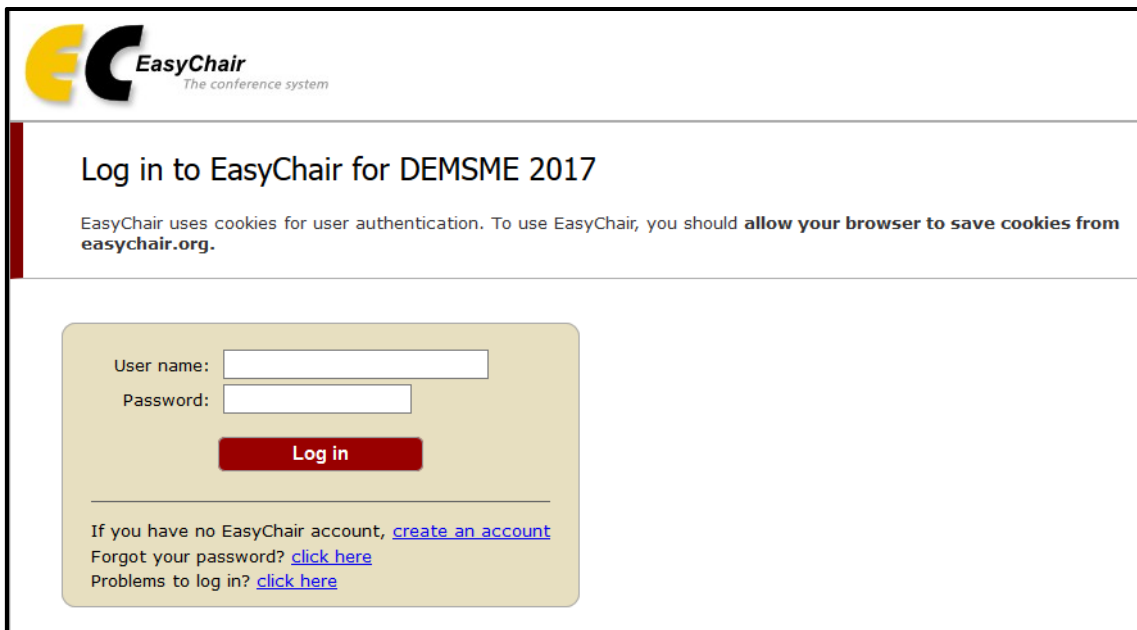


Figure 1: Log in to EasyChair for DEMSME 2017

Paper review tutorial

Go to menu Reviews-All papers and click on button „add a new review“.

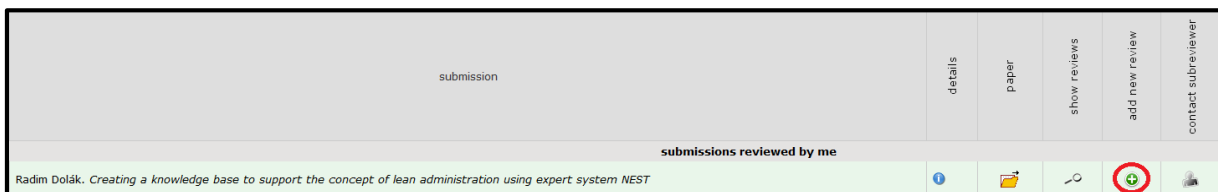


Figure 2: Adding a new review for DEMSME 2017

Fill in information about paper and reviewer information. Please fill review kind: new review or revise review.

Paper and reviewer information

Title: Creating a knowledge base to support the concept of lean administration using expert system NEST

Authors: Radim Dolák

PC member: Radim Dolák

Review kind (*): (mandatory)

Click on "Add associate as a reviewer" in the upper right corner to add your associate as a reviewer.

Subreviewer
(leave empty
if reviewed
by yourself)

First name[†]:

Last name:

Email address:

Figure 3: Paper and reviewer information

Evaluation

Overall evaluation (*). Please provide a detailed review, including a justification for your scores. Both the score and the review text are required.

- 3: strong accept
- 2: accept
- 1: weak accept
- 0: borderline paper
- 1: weak reject
- 2: reject
- 3: strong reject

Figure 4: Overall evaluation

Reviewer's confidence (*).

5: (expert)
 4: (high)
 3: (medium)
 2: (low)
 1: (none)

Confidential remarks for the program committee. If you wish to add any remarks intended only for PC members please write them below. These remarks will only be seen by the PC members having access to reviews for this submission. They will not be sent to the authors. This field is optional.

Attachment. If your review is in a non-text format, for example, a PDF file, upload it here:

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Figure 5: Reviewer's confidence

You will finished the process by clicking to button "Submit review". There is automatically sent email to correspondence author of the article with your review.